



HUDSPETH COUNTY
SIERRA BLANCA, TEXAS
Employment Application

APPLICANT INFORMATION

Last Name		First		M.I.	Date
Street Address				Apartment/Unit #	
City		State		ZIP	
Phone		E-mail Address			
Date Available		Social Security No.		Desired Salary	
Position Applied for					
Are you a citizen of the United States?		YES	NO	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Have you ever worked for this company?		YES	NO	If so, when?	
Have you ever been convicted of a felony?		YES	NO	If yes, explain	

EDUCATION

High School		Address			
From:	To:	Did you graduate?	YES	NO <input type="checkbox"/>	Degree:
College		Address			
From		Did you graduate?	YES <input type="checkbox"/>	NO X	Degree
Other		Address			
From		Did you graduate?	YES	NO <input type="checkbox"/>	

REFERENCES

Please list three professional references.

Full Name		Relationship
Company		Phone
Address		
Full Name		Relationship
Company		Phone
Full Name		Relationship
Company		Phone
Address		

PREVIOUS EMPLOYMENT

Company

Phone

Address

Supervisor:

Job Title

Starting
SalaryEnding
Salary

Responsibilities

From:

To

Reason for
Leaving

May we contact your previous supervisor for a reference?

YES

NO ☐

Company

Phone

Address

Supervisor

Job Title

Starting
SalaryEnding
Salary

Responsibilities

From

To

Reason for
Leaving

May we contact your previous supervisor for a reference?

YES

NO ☐

Company

Phone

Address

Supervisor

Job Title

Starting
SalaryEnding
Salary

Responsibilities

From

To

Reason for
Leaving

May we contact your previous supervisor for a reference?

YES

NO ☐**MILITARY SERVICE**

Branch

From

To

Rank at Discharge

Type of Discharge

If other than honorable, explain

Are you available to work _____ Full Time _____ Part Time _____ Shift Work _____ Temporary

Can you travel if a job requires it? _____ yes _____ no

Indicate any foreign language you can speak, read, and/or write:

Speak _____ Read _____ Write _____

Describe any specialized training, apprenticeship, skills, and extra-curricular activities.

Summarize special job-related skills and qualifications acquired from employment or other experience.

List professional, trade, or civic activities and offices held.

SPECIALIZED SKILLS

___ CRT

___ FAX

PRODUCTION/MOBILE

OTHER LIST

___ PC

___ PBX System

MACHINERY LIST

___ Calculator

___ WordPerfect

___ Typewriter

___ Excel

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date