



**HUDSPETH COUNTY
OFFICE OF THE COUNTY JUDGE**

SIERRA BLANCA, TX

PHONE: 915.369.2321

www.co.hudspeth.tx.us

INSTRUCTIONS FOR REQUEST OF A PHYSICAL (911) ADDRESS

What are the requirements to obtain an address?

1. Complete the attached application for **EACH** address request.
(multiple address requests on one application cannot be accepted)
2. Proof of property rights or ownership. **Example:**
 - a. **Property Owner** - Property contract, warranty deed, tax statement and/or bill of sale including legal description.
 - b. **Lessee** - written and signed permission from the owner.
3. Submit copies of the above paperwork to the county administrator via email or USPS mail.
4. A copy of the plat map for properties **UNDER 10 ACRES** might be required.
5. **DO NOT SEND ORIGINAL DOCUMENTS. THEY WILL NOT BE RETURNED.**

What is the Process?

Once a complete application with the required documentation is received and confirmed by Hudspeth County, your information is then forwarded to the Rio Grande Council of Governments where addresses are issued. Please review the requirements and ensure they are met **PRIOR** to submitting your application. **Incomplete applications will not be processed.**

How long will it take?

This process can take anywhere from one to two weeks depending on the property.

How will I be notified of completion?

An official letter will be mailed or emailed to you and the County Judge's office.

Will my address appear online in maps such as google, apple, etc.?

No. The address serves as proof of the physical address and for local 911 agencies. For additional questions regarding this please call the RGCG at 915.533.0998.

Mail to: County Judge Office, PO Box 68, Sierra Blanca, TX 79851

Email: anneb@riocog.org



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APPLICATION FOR PHYSICAL (911) ADDRESS

1. Type of Request (select one):

___ New Address

___ Confirmation of existing address / Name Change *(please include existing address)*

2. Applicant Name: _____

3. Mailing Address: _____

4. Phone Number: _____ **Email Address:** _____

5. Property Owner Name *(if not applicant):* _____

6. Property Owner Phone Number *(if not applicant):* _____

7. Number of Acres _____
(include plat map if under 10 acres & Legal Description of Property)

8. Latitude and Longitude of Property (optional): _____

9. This property will be used for residential, commercial, or other use: _____

To be considered and approved, you must submit a copy of your recorded warranty deed, bill of sale/sales contract, proof of lease, or a signed letter from the property owner. In addition, it is recommended to submit a copy of the property tax, plat maps, and utility bills.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Signature: _____

Date: _____

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