



INSTRUCTIONS FOR CERTIFICATE OF (PLAT) COMPLIANCE (COC)

Texas state law requires Certificates of Plat Compliance to be issued by the County of Hudspeth for all residential properties located outside of the limits of incorporated cities and municipalities.

What's the process?

Complete applications will be reviewed by Commissioners Court on a monthly or bi-weekly basis.

Where does the completed application go?

Once approved by Commissioners Court - the final Certificate of (Plat) Compliance is sent directly to the appropriate electric company. The applicant will also be notified via email.

How do I apply?

To obtain a Certificate of (Plat) Compliance from the County of Hudspeth applicants must provide the following documents (incomplete applications cannot be processed):

REQUIRED:

- Complete Certificate of (Plat) Compliance application.
- Physical (911) address of the location.
- Legal Description of the property:
 - Recorded Warranty Deed, Recorded Contract of Sale, or Recorded Executory Contract of the property which describes the metes and bounds of the property.
 - If the metes & bounds are not found in the recorded deed or the recorded contract, a survey is required.
 - Recorded plat/subdivision. If not provided by the seller can be researched and obtained, IN PERSON, at the Hudspeth County Clerks' office at 109 Millican Ave, Sierra Blanca, TX 79851.
- Proof of Public Water System or Private Well
 - Public Water System:
Proof of potable water, such as a copy of a current water utility bill, or a certified letter from the utility company indicating water is available and will be provided of sufficient quality and quantity to meet the minimum Texas state standards along with original paid receipts of fees for application of new service.

Mail to: Hudspeth County Administrator, PO Box 68, Sierra Blanca, TX 79851

Fax to: (915) 369-2361 **Email to:** jmackenzie@co.hudspeth.tx.us



- Private Water Well:
Certified letter from a certified laboratory indicating the water is of sufficient quality and quantity to meet the minimum Texas state standards, along with the laboratory analysis and results.
- Proof of on-site sewage or approved septic.
 - Sewer Service:
Public Sewer Service:
Proof of sewer service, such as a copy of a current sewer utility bill, or copy of contract for sewer services with utility company along with original paid receipts of fees for application of new service.
 - Septic System:
Certified Registration Form or License to Operate for the Satisfaction Installation of the On-site Sewage Disposal approved by the Hudspeth County Appraisal District. For assistance with inspection or records: 915.369.4118 or hudspethappraisaldistrict@yahoo.com

A Certificate of (Plat) Compliance from the County of Hudspeth is required prior to connecting or reconnecting all utilities, or when a change in utility service is requested from the utility company, for residential properties that are located outside of the limits of incorporated cities or municipalities.

All residential properties outside the limits of incorporated cities and municipalities must have drinking water available and an approved sewer or septic system prior to requesting electrical and gas services.

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COUNTY OF HUDSPETH
OFFICE OF THOMAS D. NEELY

915.369.2321
SIERRA BLANCA, TX

APPLICATION FOR CERTIFICATE OF (PLAT) COMPLIANCE FOR ELECTRICITY

*****Required supporting documentation must be submitted with application for consideration, in accordance with attached instructions*****

1. Applicant name: _____
 - Property owner name (if not applicant): _____
 2. Complete Mailing Address: _____
 3. Physical Address of Property: _____
 4. Telephone: _____
 5. Email Address: _____
 6. Electric Company (select one): [] El Paso Electric [] Rio Grande Electric
 7. Latitude and Longitude (to expedite request): _____
 8. Property use (check one):
 - Commercial
 - Residential
 - Other use: _____
 9. Number of acres: _____
 10. Legal Description of Property **proof must also be submitted per attached instructions:*

 11. For platted subdivision **proof must also be submitted per attached instructions:*
 - Is the property connected to a water system? [] Yes [] No [] Unsure
If yes, who provides water service? _____
 - Is the property connected to a sewer system? [] Yes [] No [] Unsure
If no, does it have a permitted on-site septic system? [] Yes [] No [] Unsure
- Signature: _____ Date: _____

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