



**OFFICE OF THE COUNTY JUDGE**  
**Joanna E. Mackenzie**

**HUDSPETH CO, TX – REQUEST FOR QUALIFICATIONS (RFQ) FOR ENGINEERING SERVICES**

The County of Hudspeth is soliciting services to assist in its application and project implementation of a contract(s) from the LPDM23- Project F8-S2 Legislative Pre-Disaster Mitigation Grant FY23, FEMA.

**Specifications:**

**The submission requirements for this Request for Qualifications (RFQ)** may be found online at [www.co.hudspeth.tx.us](http://www.co.hudspeth.tx.us). **Firms and/or individuals should have past experience with federally funded programs. Along with your proposal of services and statement of qualifications, you must include the following:** Cost of Services: Infrastructure • Certification Regarding Lobbying • Disclosure of Lobbying Activities • System for Award Management – Consultant/Firm, and its principals, may not be debarred or suspended nor otherwise on the Excluded Parties List System (EPLS) in the System for Award Management (SAM). Include verification that the company as well as the company’s principals are not listed (are not debarred) through the System for Award Management ([www.SAM.gov](http://www.SAM.gov)). Enclose a print out of the search results that includes the record date and complete the Certification Regarding Debarment & Suspension and Other Responsibility Matters form. • Affidavit • Certificate of Interested Parties, Form 1295 – Must include when submitting your RFQ • Conflict of Interest Questionnaire, Form CIQ – Every vendor doing business with the County or seeking to do business with the County must complete Box 1 and sign and date in Box 7. Whether or not a conflict exists determines the other information to include on the form. • Copy of your current certificate of insurance for professional liability • House Bill 89 Verification •Residence Certification • W-9

The deadline for submission or proposals of services and statement of qualifications is **2:00 PM (MST), Friday, November 22, 2024**. Please submit your response in person or via FedEx clearly marked “**RFQ Sealed Bid**” on the outside of a 9 x 12 envelope or larger to the Hudspeth County Judge’s Office at 109 Millican St. Sierra Blanca, TX 79851.

It is the responsibility of the submitting entity to ensure that the “RFQ Sealed Bid” is received in a timely manner. RFQs received after the deadline will not be considered for award, regardless of whether or not the delay was outside of the control of the submitting entity. The County of Hudspeth reserves the right to negotiate with any and all persons or firms submitting proposals, per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards.

The County of Hudspeth is an affirmative Action/Equal Opportunity Employer. The County does not discriminate on the basis of race, color, national origin, sex, sexual orientation, gender identity, religion, age or handicapped status in employment or the provision of services. The County also reserves the right to accept and/or reject any and all Bids at their discretion. Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises and Woman Business Enterprises, and Labor Surplus Area Firms are encouraged to submit proposals.